

Moving Memories Productions

Jerry & Martha Murphy
 205 St. James Ave. Code 231
 Goose Creek, South Carolina 29445
 Phone: 843.364.4384
 Fax: 843.764.2978

E-mail: MovingMemories@comcast.net Web: <http://www.Moving-Memories.net>

Standard Contract for Wedding Videography Services

	Phone(s):	E-mail:
Bride's Name:		
Groom's Name:		
Primary Contract:		
Address:		
Wedding Date & Location:	Reception Location:	
Wedding Time:	Reception Time:	
Videographer: Jerry Murphy	Assistant: Martha Murphy	

Included: Any combination of 3 DVDs – Wedding and reception covered with digital video Cameras. See price list for details.

Please Read

- To reserve your date and time, we require a deposit of half the estimated total. The remainder is due one week before the wedding.
- Upon receipt of your signed contract & deposit, **Moving Memories Productions** reserves the agreed upon date and time and will not contract with any other parties for said date and time. For this reason, deposits are nonrefundable if the wedding is cancelled by the client for any reason.
- If **Moving Memories Productions** is unable to perform the services agreed upon due to our failure, we will refund all funds paid.
- It is the responsibility of the client to secure permission of the church, synagogue or wedding facility to video tape the ceremony. Deposit is nonrefundable if facility officials do not allow videotaping.
- Client agrees to ask permission from the photographer to allow Videography of bride, groom and other wedding participants while being photographed. If the photographer denies permission, **Moving Memories Productions** will not record video of wedding participants while being photographed.
- Moving Memories Productions** will abide by the rules of the church, synagogue or wedding facility regarding camera placement during the ceremony. Permission of facility officials is required before cameras are set up.
- Moving Memories Productions** will take great care to produce a finished product of good quality. However, we will not be responsible for circumstances beyond our control, including but not limited to: power failure, equipment malfunction, and defective tape stock. If taping is prevented due to such circumstances, the deposit will be refunded. **Moving Memories Productions** makes no guarantees, neither expressed nor implied, in regard to aesthetic qualities of the completed product.
- Moving Memories Productions reserves the right to use any or all of the videotape for promotional or other purposes.** Please Initial
- Your satisfaction is our primary goal. That said, you, the client, acknowledge that the finished product is a creative work, and as such, reasonable artistic license/discretion will be used in the filming and editing of the resulting video. Changes to the finished product will result in additional charges not allowed for in the contract.
- A photograph montage with music and/or narration is a no-cost option in Packages 2 and 3. If this option is requested, client agrees to provide up to ten (10) photos (prints or slides) of the bride (infant to adult), up to ten (10) photos of the groom (infant to adult), and up to ten (10) photos of the couple.
- Client agrees to provide music and/or narration on compact disk (CD) or cassette tape. All client-supplied CDs, tapes and other materials will be returned to the client with the final product.
- All client-supplied materials must be received at least four (4) weeks prior to the wedding to avoid delay of the finished product.
- Meals and refreshments will be provided to the videographer and assistant at no charge.
- Total run time of the finished video is typically between sixty (60) and one hundred twenty (120) minutes.

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- 15. The video is produced strictly for the client's private, home use. Any commercial use, duplication or broadcast (including internet use) without written consent of **Moving Memories Productions** is strictly prohibited.
- 16. Client assumes all responsibility for any form of copyright infringement.
- 17. If the wedding and reception locations are more than fifteen (15) miles apart Moving Memories reserves the right to add an additional travel charge of \$50 plus mileage at \$0.48/mile.
- 18. Finished product will consist of any combination of three (3) DVD copies in handsome keepsake cases.

PLEASE COMPLETE THE FOLLOWING (Please see web site for Price List)

Wedding Video		
<input type="checkbox"/> Ceremony & Reception Package 1	\$	\$
<input type="checkbox"/> Ceremony Only	\$	\$
<input type="checkbox"/> Reception Only	\$	\$
<input type="checkbox"/> Add Rehearsal Dinner to Any Package	\$450	\$
<input type="checkbox"/> # Additional VHS copies (Three DVDs included free)	\$25	\$
<input type="checkbox"/> # Additional DVD copies (Three DVDs included free)	\$25	\$
<input type="checkbox"/> Custom DVD Cases	\$	\$
<input type="checkbox"/> Photo Montage (Included in Packages 2 & 3)	\$3/Photo (Option to Package 1)	\$
<input type="checkbox"/> Photo Montage for Rehearsal Dinner/Reception	\$3/Photo (Option for any Package)	\$
<input type="checkbox"/> Highlights Chapter - Exchange for Photo Montage in Packages 2 & 3 or:	\$100.00 (Option for any Package)	\$
<input type="checkbox"/> Travel (Locations more than 2 hours from Charleston)	\$	\$
<input type="checkbox"/> SUBTOTAL		\$
<input type="checkbox"/> SALES TAX (7%)	\$	\$
<input type="checkbox"/> TOTAL		\$
<input type="checkbox"/> DEPOSIT	Minimum 50% of total	\$

We accept cash, checks, money orders (payable to Moving Memories Productions) or major credit cards using the secure Pay Pal system (See WWW.Moving-Memories.net for PayPal link).

Signature of Individual Who Will Compensate **Moving Memories Productions** for Videography Services:

Client Signature:	Date
Moving Memories Productions Signature:	Date

ALL CHANGES, MODIFICATIONS OR AMENDMENTS TO ANY PORTION OF THIS CONTRACT MUST BE IN WRITING AND INITIALED AND DATED BY BOTH PARTIES. PLEASE INITIAL _____

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Wedding Participants & Locations

This information is for video end credit purposes.
 It can be omitted if you will have wedding programs.

Bride:	
Groom:	
Wedding Officiant(s):	
Parents of Bride:	
Parents of Groom:	
Maid/Matron of Honor:	
Best Man:	
Bridal Attendants:	
Groomsmen:	
Flower Child(ren)	
Ring Bearer(s)	
Other Participants:	Relationship:
Wedding Facility:	Phone: Address:
	Driving Instructions:
Contact (Wedding Director or Other):	
Reception Facility:	Phone: Address:
Contact:	Driving Instructions:
DJ/Music Service	
Performer:	Phone: E-mail:
Performer:	Phone: E-mail:
Performer:	Phone: E-mail:
Finished videos are usually delivered: Eight weeks after the event unless otherwise specified. (Quality editing takes time – please be patient)	